

Taking Centre Stage: School Performing Arts in Practice Scheme 2022/23

Enrollment Information

Contact and Follow-up

Contact

1. The school shall arrange at least one teacher to be the contact person for the arts group, LCSD, programme instructor(s) and students. In case of any change in the contact person during the programme period, the school shall inform the arts group and LCSD immediately. The school should also inform the arts group and LCSD for any comments on the programme or instructor(s).
2. In case of unsatisfactory attendance or performance of a certain student, the teacher should take follow-up action immediately and keep close contact with the programme instructor(s) for necessary improvements. The teacher shall inform the arts group and LCSD of the learning progress if necessary, assist in programme coordination, contact with parents and attend programme evaluation meeting(s).

Promotion and Fees

1. The school is responsible for internal promotion and inviting students to participate in the workshops. The school should also explain clearly the content and objectives of the programme to students/parents. The number of participants shall reach the available quota of the programme for efficient use of resources.
2. The school shall collect the required fee (e.g. workshop fee, fees for purchasing percussion instruments, shoes, costume/props, etc.) from the participating students and pay the fee to the arts group.
3. If a school withdraws from a programme out of any reason after the arts group has arranged an introductory performance, the school shall inform the arts group and LCSD on the withdrawal decision in writing and shall pay the administrative fees to the arts group or LCSD within one month. Fees for respective programmes are as follows:
 - For ‘A Journey through the Body’ Modern Dance in Practice Project, the school shall pay City Contemporary Dance Company a total of \$7,000 as administrative and performance fees.
 - For ‘The Nutcracker – A Hong Kong Adventure’ Creative Ballet in Practice Project, the school shall pay Hong Kong Ballet a total of \$1,200 as administrative and performance fees.
 - For other School Performing Arts in Practice Schemes, the school shall pay LCSD a total of \$1,200 as administrative and performance fees.

Other Follow-up Work

1. Each of the participating school should arrange at least one teacher-in-charge for the whole programme, reserve a suitable training venue for the programme and provide subsidies for the

students with financial difficulties for joining the programme.

2. The school must provide suitable venues, facilities and equipment for organising different activities including rehearsals.
3. The teacher-in-charge must attend every programme session punctually for monitoring the attendance and assisting in programme implementation. The teacher must also monitor the attendance of the participating students and ensure that the average attendance rate is not below 80%.
4. In case the overall attendance rate is below 80%, or the school cannot fulfill its responsibilities and implement the related improvement measures, the school will have a lower chance of being selected for joining the programmes of similar nature in the future.
5. The school shall lead its students to take part in all external activities of the programme, including introductory talk/performance, rehearsals, 'Technical Workshops', 'Students' Performance for the Community', 'Community Performance of Cantonese Opera' and finale performances, etc.
6. The school shall assist in the coordination and promotion of the in-school activities and finale performance.
7. The school shall assist in the promotion of the public finale performance to be held at performing venue and coordinate the ticket purchase of teachers, students and parents. The teacher-in-charge shall also coordinate the set/props/costume production based on specific needs of the programme and arrange transportation and meals for the participating students.
8. For the programmes with 'Students' Performances for the Community', the school shall be responsible for contacting the social welfare organisation in the district and arranging the date and venue for the activities.

Requirements on the Training Venue and Facilities

Requirements on the Training Venue

1. Workshops must be held regularly in an air-conditioned venue of not less than 700 square feet in school. The height of the training venues for 'Cantonese Opera at Schools' Cantonese Opera in Practice Project must be at least 3 metres. The actual training venue is to be agreed by both the arts group and the school after site visit.
2. Dance workshops must be held at the training venue with wooden or plastic floor.
3. The training venues should be clean and tidy and have sufficient space for the activities. The training venue should be ready by 15 minutes before the training session.
4. The school shall provide a storeroom/storage space for the storage of the required tools and works of the programme.
5. Once a training venue is confirmed, the school should not change it except for special reasons.

No other activities shall be carried out in the training venue at the same time.

Requirements on Facilities and Equipment

1. The school shall provide audiovisual facilities (e.g. audio systems for playing computer music files like MP3, WMA, CD and USB), audiovisual equipment (for playing VCD, DVD and USB), etc. Training venues with wall mirrors are preferred for all dance in practice schemes.
2. Required facilities and equipment of respective programmes are as follows:
 - a. Dance room/activity room equipped with an audio system, wall mirrors, wooden/plastic floor
 - ‘A Journey through the Body’ Modern Dance in Practice Project
 - ‘The Nutcracker – A Hong Kong Adventure’ Creative Ballet in Practice Project
 - ‘Twisted Classic Tales’ English Musical Theatre in Practice Project; and
 - ‘Stylish Stage: Finding the Groove and Feel Comfortable on the Stage’ Street Dance or Jazz Dance in Practice Project
 - b. Piano
 - ‘Twisted Classic Tales’ English Musical Theatre in Practice Project
 - c. Projectors and audio systems
 - ‘Little Puppet Master II’ Puppetry in Practice Project
 - d. Drum set
 - ‘Drums in Move’ Drumming in Practice Project

Selection Mechanism

1. LCSD shall compile a list of candidate schools based on the past participation records of the schools, choices of programmes, administrative support, venue arrangements and availability of financial support to students. LCSD and the arts groups will conduct visits to the candidate schools to have a better understanding of the schools and the standard of their facilities for the programmes.
2. During the site visits, the arts groups and LCSD will also explain the details of the programme to the schools including the responsibilities and commitments the school should fulfill, administrative support from the school and the requirements of the training venues and facilities, the arts groups will assess the suitability of the schools and then identify and nominate the schools to participate in the programmes.

Announcement of Selection Results

Schools selected for Taking Centre Stage: School Performing Arts in Practice Scheme 2022/23 will receive written notification from LCSD between mid-July and early September 2022.